



### **Sign up for an ATP EOT Membership Today!**

Do you commute to work by bicycle in and around ATP? Become a member of the first full-service bike/PMD commuting facility in this neighbourhood! Showers, lockers, towel service, mechanical services, & secure bike/PMD parking. This facility is now available at ATP B Basement 1. Sign up NOW to secure your spot!

#### **Monthly Membership for ATP Tenants**

**Monthly Pass (includes locker and towel)**

**\$30 (subject to GST)**

#### **Monthly Membership for non-ATP Tenants**

**Monthly Pass (includes locker and towel)**

**\$50 (subject to GST)**

#### **Member Benefits**

- 24/7 Access to Secure Bicycle Parking Area
- Showers
- Lockers
- Towel Service

Don't currently commute by bike? Well it's a great time to start! Just 3 hours per week of cycling reduces the risk of cardiovascular disease by 50%. No sitting in traffic, paying for petrol & ERPs. Have fun and reduce stress! Call us at 6270 9729 to find out more!

**Important: Please bring your proof of employment to qualify for a membership at ATP's tenants rates.**

*\*Monthly memberships purchased has a minimum tenure of 3 months. Thereafter, renewal would also be for a minimum of 3 months. Quarterly membership fees are to be paid in advance.*

*\* No partial refund is allowed. Full month refund is allowed with minimum 2 weeks' notice.*

*\*Management reserves the right to refuse membership at its discretion.*

## **ATP EOT Membership (Tenants)**

I am applying for a EOT membership which is operated by ATP's management. ("Operator"). I recognize that if the Operator accepts my application, the application and agreement will become a binding contract (the "Contract"), and that the Operator's acceptance of my application and subsequent activation of membership are subject to my payment of any applicable fees.

### **Bike/PMR Details:**

Bike Model/Brand : \_\_\_\_\_ Color: \_\_\_\_\_

or PMD Model/Brand : \_\_\_\_\_

Membership Commencement month : \_\_\_\_\_ (please state preferred month to start – **no pro-rated of month. All membership to start on 1<sup>st</sup> of the month**)

Name of applicant : \_\_\_\_\_ Passport/NRIC # \_\_\_\_\_

Date of Birth : \_\_\_\_\_

Company : \_\_\_\_\_

Block A / B, Unit # : \_\_\_\_\_

Email : \_\_\_\_\_ Mobile : \_\_\_\_\_

Membership Fees : \_\_\_\_\_ Cheque # \_\_\_\_\_

Deposit Payable : \$50 Cheque # \_\_\_\_\_

**Release from Liability:** I release the Operator, their agents, directors, officers and employees, from any liability for my personal property stored at the EOT and from any damage or injury to myself or any other person or property resulting from negligence or any other reason.

**Long Term Parking:** I understand that the ATP EOT is not a storage facility; therefore long term bicycle parking is not permitted. Bicycles left beyond a reasonable number of days may be removed by management and donated, sold or turned over to the authorities. The Operator will make a good faith effort to contact the owner of the bike before imposing any penalties or discarding/selling a member's personal property. Exceptions to this rule will be made at the discretion of management.

**Payment and Billing:** Auto Renewals are processed quarterly in advance and paid at least 7 days before the beginning of the quarter. Once payment (cheque or GIRO) is outstanding, access will be removed.

Cheque payment shall be made payable to : **BMT – FCOT ATP Collection**

For bank transfer, please remit the funds to DBS Bank Ltd Singapore.

Bank A/c # : 003-926062-8 (Current)

Account name : **BMT – FCOT ATP Collection**

Please indicate in remarks sections that the payment is for EOT membership and indicate your mobile number for easy reference.

**Deposit :** a \$50 refundable deposit is required upon application and will be returned upon the termination/expiry of the membership.

**Lock-out Procedure:** In the event the EOT Doors are inoperable (due to power shortage, server error, or routine maintenance) and I am unable to access the facility I will call the Fire Command Centre at 6274 2011. The Operator will respond to urgent issues within 12 hours and resolve them as quickly as possible. The Operator does not reimburse transportation costs incurred or compensation as a result of lock-out.

**Cancellation and Termination:** Either party may terminate the membership at any time giving minimum of 2 weeks' notice. Refund (where applicable) would only be applicable for the full un-utilised month. Regardless of which party terminates, I will return all of the Operator's property such as keys, padlocks, and access cards. I also will be held liable for all pending charges, including account balances. For the cancellation to take effect, I must return issued property, keys, padlocks, access card, etc. Unreturned items will incur a \$20 replacement fee per item.

**All memberships are non-refundable, non-transferable and not pro-rated. Rates are subject to change at any time without notice. I would inform management immediately when I am no longer an ATP's tenant and my membership will be converted to non-ATP tenants' rates thereafter and if need be, I will top-up the membership fees accordingly.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

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**ATP EOT Membership (Tenants) - ACCEPTANCE**

Bike/PMD Model/Brand : \_\_\_\_\_ Color: \_\_\_\_\_

Payment Received Amount : \_\_\_\_\_

Cheque(s) # : \_\_\_\_\_

Commencement date : \_\_\_\_\_

\_\_\_\_\_  
Signature of Authorised EOT's rep

\_\_\_\_\_  
Date

## ATP EOT Code of Conduct

1. **Access hours:** The ATP EOT is available 24/7 for member access. The EOT is not manned but the management staff is on site Mon – Fri from 8:30 am to 6 pm (except Public Holidays).
2. **Lost access card:** Contact EOT staff immediately to ensure lost access cards are deactivated to prevent unauthorized access to the ATP EOT. Lost cards will be replaced for a fee of \$20.00.
3. **Misuse:** The security and financial viability of the ATP EOT is dependent upon appropriate use of the facility. Misuse is defined by any of the following actions:
  - a. Each person must swipe his or her own membership card to enter the centre; guests are not allowed to enter the facility without permission from management.
  - b. Due to space limitations, oversized items such as trailers are not allowed in the bike parking facility.
  - c. Hanging or storing personal items in the bike parking area is not allowed, unauthorized and unattended items will be removed by management and disposed of.
  - d. Sleeping at the bike centre is not allowed at any time.
  - e. Animals are not allowed in the member area at any time.
  - f. Bicycles are not allowed in the showers or restrooms at any time.
  - g. Bicycle parking is not allowed in the locker area, please park in the designated parking racks.
  - h. The facility has only limited shower rooms; members shall respect the time of others and limit shower room time.
  - i. Bath towels are provided which are to be deposit in the towel bin for laundry. Other clothing if found inside the towel bin would be disposed of.
  - j. Smoking is prohibited throughout the facility.
  - k. The EOT is a unisex facility; please change clothes in the gender-specific restrooms or showers.
  - l. Perishable items are not allowed in the lockers as they may expire and cause unpleasant odors and/or attract pests and rodents.
  - m. Lockers and bike racks are non-assigned. Members may use any one on a first-come-first serve basis. Please limit to one bike rack and one locker per member.
  - n. Any discourtesy not listed above will be dealt with at the discretion of the staff.
4. **Unauthorized bikes** will be locked and bike owners will be charged a \$25 unlock fee. This applies to both non-members who park their bikes and members who park non-registered bikes or multiple bikes without permission from the operator.
5. **Long-term parking:** Bicycles/PMD left beyond a reasonable number of days may be removed by management and donated, sold or turned over to the authorities and no compensation would be accorded to the owner of the bicycles/PMD.

**Management reserves the right to revoke the membership of any member who does not adhere to these rules. Please report any misuse of the ATP EOT immediately to the operator so appropriate action can be taken without delay. The EOT parking area is under 24-hours CCTV surveillance. Thank you for cooperation. I have read, understand, accept and shall abide by the above code of conduct.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_